



Smt. Taisaheb Kadam Sevabhavi Foundation & Research Center, Sonai's

YASH INSTITUTE OF PHARMACY

AURANGABAD (CHHATRAPATI SAMBHAJI NAGAR)

Accredited with Grade B++ by NAAC

An ISO 9001:2015 certified Organisation

Approved by Pharmacy Council of India, New Delhi.

Permanently affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad



DTE code : PH2153

Supporting Documents Metric No. 6.1.2 (QLM)

The effective leadership is visible in institutional practices such as decentralization and participative management.

INDEX

Sr. No.	Document Type / Title	Purpose / Justification	Particulars / AY / FY	Link / Page No.
1	Vision and Mission Document	Demonstrates the institutional vision and mission as the foundation of governance and practices.	All	https://yashpharmacy.org/wp-content/uploads/2023/02/6.1.1_1_Vision-Mission-1.pdf
2	Organizational Structure Chart (Part A: Academics)	Showcases decentralized leadership, structural hierarchy, and allocation of responsibilities for participative management.	All	https://yashpharmacy.org/wp-content/uploads/2023/02/6.1.1_Organogram_Part-A_YIP.pdf
3	Organizational Structure Chart (Part B: Administration)	Flowchart displaying Principal, HoDs, Committees, and Administrative Structure.	All	https://yashpharmacy.org/wp-content/uploads/2023/02/6.1.1_Organogram_Part-B_YIP.pdf
4	Governing Body (College Development Committee) Meeting Minutes (2023-24)	Evidence of governance practices, decision-making processes, and alignment with institutional vision. Minutes showing strategic decisions and their alignment with vision.	AY 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/12/CDC-meeting-2023-2024_signed.pdf



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5	IQAC Minutes of Meeting	Displays participative management at the operational level within the academic and administrative domains. Decisions on academic and administrative improvements based on stakeholder feedback.	Sem I AY 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/12/13_July-to-Dec-2023-MOM_signed.pdf
			Sem II AY 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/12/14_Jan-to-June-2024-MOM_signed.pdf
6	Committee Formation Letters	Illustrates the decentralized and participative approach by detailing the formation of various institutional committees.	Committee formation documents for effective participative governance.	https://yashpharmacy.org/wp-content/uploads/2024/12/6.1.1_Committee-and-Cell-formation-letters-2023-24.pdf
7	Student Council Meeting Records	Demonstrates student participation in decision-making.	2023-24	https://yashpharmacy.org/wp-content/uploads/2024/12/6.1.2_Student-council-minutes-of-meeting-index.pdf
8	Code of Conduct for Staff and Students	Provides guidelines for ethical and responsible behavior, supporting participative governance.	General Code of Conduct Policy (2023-24 onwards).	https://yashpharmacy.org/wp-content/uploads/2024/11/1_Policy-on-code-of-conduct-1-4.pdf
			Research Code of Ethics and Plagiarism Policy (2023-24 onwards).	https://yashpharmacy.org/wp-content/uploads/2024/12/Code-of-ethics-policy.pdf
9	Feedback System Documents	Showcases the inclusion of stakeholder feedback in institutional decision-making.	Feedback Analysis Report 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/10/Feedback-Report-2023-24.pdf



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		Showcases inclusion of staff and students in addressing feedback findings and decision making	Feedback Committee Minutes of Meeting (Odd Sem) AY 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/10/MoM-2023-24-Odd.pdf
			Feedback Committee Minutes of Meeting (Even Sem) AY 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/10/MoM-2023-24-Odd.pdf
			Feedback Action Taken Report	https://yashpharmacy.org/wp-content/uploads/2024/10/ATR-2023-24.pdf
10	Academic and Administrative Audit Report	Provides a comprehensive summary of institutional activities and achievements in alignment with vision.	Observations and recommendations from audits for AY 2023-24.	https://yashpharmacy.org/wp-content/uploads/2024/12/F012_Acadmic-and-Administrative-Audit-Signed.pdf
11	Outreach and Extension Activity Reports	Reflects the institution's commitment to community engagement and decentralized participative governance.	Records of outreach programs and community activities for 2023-24.	https://yashpharmacy.org/wp-content/uploads/2024/11/3.3.3-supporting-all-reports-merged-and-photo-link.pdf
12	Annual Report Showing Faculty Development Program (Conducted / Attended)	Displays the institution's leadership in skill development and participative growth of faculty.	Annual reports showcasing faculty training and development activities.	https://yashpharmacy.org/wp-content/uploads/2024/12/F011_Annual-Report-2023-2028-Signed.pdf



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13	Budget Allocation Documents	Reflects decentralized financial management and resource allocation practices.	Records showing departmental autonomy in budget utilization.	https://yashpharmacy.org/wp-content/uploads/2024/12/Financial-Budget-2023-24.pdf
14	Academic Committee Meeting Minutes	Demonstrates the role of committees in academic planning and execution. Curriculum planning, academic calendar preparation, and workload distribution discussions.	AY 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/12/Acadmic-Committee-MOM_merged_signed_2023-24.pdf
15	Administrative Committee Meeting Minutes	Demonstrates participative governance, decision-making processes, and effective institutional leadership, ensuring transparency and accountability.	AY 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/12/Administrative-committee-MOM_merged_signed_2023-24.pdf
16	Administrative Manual	Shows clear delegation of administrative responsibilities. Document describing administrative roles and departmental coordinators' duties.	From 2023-24	https://yashpharmacy.org/wp-content/uploads/2024/12/Administrative-Manual-2023-24_Signed.pdf