

YASH INSTITUTE OF PHARMACY, AURANGABAD
ACTION TAKEN REPORT REGISTER

CMF-MTG-F005/V00 W.e.f.: 01-January-2020

ACTION TAKEN REPORT REGISTER

Meeting No.	Portfolio Cell / Committee Name: Students Grievances Redressal Cell	Meeting Date:
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Details of action taken on the decisions made during the meeting dated 06/08/2025.

Resolution No.	Resolution	Action Taken	Follow-up Plan
1	Reading last meeting's minutes and action taken report and approving the same.	Minutes of the last meeting were read and approved.	Maintain records for future meetings.
2	To plan awareness sessions for staff and students about the functioning, procedures, and contact points of the Grievance Redressal Committee.	Awareness session was conducted for staff and students.	Plan periodic sessions every semester.
3	Review of committee members' roles and responsibilities.	Roles and responsibilities were reviewed and clarified.	Ensure updated roles are communicated in writing.
4	Any other extempore subject with permission of the chair.	No additional subjects were raised.	Keep provision for future meetings if required.

Approved the Action Taken Report as shown above:

Committee Secretary / Portfolio Cell I/c

[Signature]
Principal

Sr.	Name of member	Signature	Sr.	Name of member	Signature
1	Dr. Vinayak K. Deshmukh	<i>[Signature]</i>	7	Dr. Ashok S. Chaturvedi	<i>[Signature]</i>
2	Dr. Sachidanand S. Angadi	<i>[Signature]</i>	8	Mr. Abhay S. Joshi	<i>[Signature]</i>
3	Ms. Yogita R. Shirsath	<i>[Signature]</i>	9	Mrs. Dipali M. Kulkarni	<i>[Signature]</i>
4	Ms. Lohare P. S	<i>[Signature]</i>	10	Ms. Suwarna H. Kale	<i>[Signature]</i>
5	DR. Vandana P. Patil	<i>[Signature]</i>	11	Ms. Rutuja Barwal	<i>[Signature]</i>
6	Dr. Gajanan A. Vaishnav	<i>[Signature]</i>	12	Mr. Mahesh Tarav	<i>[Signature]</i>

